### RSCCD.EDU/REPORT

# Rancho Santiago Community College District

Welcome to rsccd.edu/report. This website allows employees and students to share important information regarding incidents or concerning behav happening in the Rancho Santiago Community College District, including Santa Ana College and Santiago Community College. Please select the repowould like to submit from the list below.

If you believe that a situation you are reporting is an emergency and requires immediate attention, please call 911 first and RSCCD Safety at (714) 564-6330

### **Academic Integrity**

#### FACULTY SHOULD COMMUNICATE WITH STUDENTS REGARDING ACADEMIC MISCONDUCT MATTERS BEFORE REFERRING THE MATTER TO STUDENT CONDUCT.

Use this form to report incident of academic misconduct. Examples include, but are not limited to: cheating, plagiarism, fabrication or falsification of data, or use of paid unpaid services to complete an assignment.

#### **Academic Integrity Incident Report**

## ADA/Accessibility Concern

This reporting form is the start of the reasonable accommodation process and is available for both employees and managers. Please complete the form with as much information as possible. It is important to note that the District does not require, or desire, that you provide a diagnosis, or any medical details other than the informatic pertaining to the limitations or restrictions for which the job accommodation is being requested.

#### ADA/Accessibility Incident Report

### Civil Rights

Please complete this form to report the following allegations: discrimination and harassment of any kind on the basis of age, religious creed, color, national origin, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, or sexual orientatic person, or military and veteran status, or because they are perceived to have one or more of the foregoing characteristics.

### <u>Civil Rights Incident Report</u>

## Care (Crisis, Assessment, Response & Evaluation)

#### THIS REPORT IS FOR NON-CRITICAL OR NON-URGENT REPORTING OF CONCERNING STUDENT BEHAVIOR.

A CARE Report is provided to encourage faculty, staff, students and other community members to report observed behavior that warrants concern for the safety of the and the individuals involved. Members of the Care Team can provide support to students through referral follow-up. If the behavior is disruptive, please submit a Discipline Report.

#### **CARE Incident Report**

### Discipline (Student)

Use this form to report student Behavior's that violations the Standards of Student Conduct. Examples include, but are not limited to: Alcohol or Drug Use; D Behavior; Threats; or Violence.

#### Student Discipline Report

#### **EEO Monitor Concern**

This form is for our Equal Employee Monitors to report concerns to Human Resources and ensure fair and lawful hiring practices.

#### **EEO Monitor Concern Report**

## **Employee Assistance**

Rancho Santiago Community College seeks to help all employees (including management) work through various life challenges that may adversely affect job perfuhealth, and personal well-being to optimize an organization's success.

Use this reporting form to report particular issues such as: personal balance, emotional wellness, family issues, communication skills, stress management, alcording issues, grief issues, financial and legal concerns.

#### **Employee Assistance Report**

## Title IX (9)

Please complete this form to report the following allegations: sex discrimination, sexual violence (rape/sexual battery/sexual assault), sexual harassment, sexual mis relationship violence (domestic violence and dating violence), stalking, harassment or violence based on sexual orientation, gender identity or gender expression, a forms of sexually exploitative behavior.

### Title IX (9) Incident Report